Logging Into DegreeWorks

1. To access DegreeWorks, you will need to navigate to http://degreeworks.gatech.edu
2. Click the “Login” button in the top right corner of the screen and login with:

   **UserName**: gtAccount (ex: gburdell3)
   **Password**: gtAccount Password

3. Upon successful login, you will see your degree audit.

Audit Overview

Student Header

The first section of the audit, the Student Header, contains key elements of your student record such as Degree, Major, Classification, Academic Standing, GPA, etc.
Disclaimer

It is very important for you to read and understand the disclaimer located under the Student Header.

Legend

The legend contains all of the unique symbols that are important for interpreting the DegreeWorks audit.

- **Complete** – This symbol will appear beside all requirements that have been completed within the audit. The row will be highlighted light yellow and will display the course(s) that fulfilled the requirement along with the grade and term in which the course was taken.

- **Not Complete** - This symbol will appear beside all requirements that have not yet been completed. The row will be highlighted in red and will also indicate the course(s) that will be required to complete the requirement.
**Course Links** – When a requirement has not yet been completed, the audit will display courses that are required to complete the requirement. These courses are also hyperlinks, that when clicked, will display catalog information about the course. Course numbers that are followed by an * indicate that the course contains prerequisites.

**In-Progress** – This symbol will appear for requirements where the classes needed to fulfill the requirement are currently being taken or are registered to be taken for a future term. The row will be highlighted light blue and the grade section for the course will display (IP).

**DegreeWorks Wildcard (@)** - The “@” symbol in DegreeWorks works as a wildcard. This means that it represents all classes when used as a prefix, and can also be used to represent all course numbers. When a course prefix is followed by the @ symbol (CHEM @) this means any course number for that prefix can be used to fulfill the requirement.

In this example the requirements could be fulfilled by CHEM 3482, or by any 4000 or 6000 level CHEM course.
Blocks

Each section in a DegreeWorks audit is called a “Block”. Each block header will contain a title for the block and will also display specific course information for that block such as credits applied, classes applied, and GPA for that block. Like individual requirements, the block header will also contain a symbol stating the status of all requirements within the block.

In-Progress – This block will be located directly under the legend. Within this block will be a list of all the courses that you are currently taking and also the courses you are pre-registered for. The top-right corner of the block will display the total number of credits applied and classes applied for this block.

Degree Requirements – This is the main block that houses all of the global rules that apply to all other blocks within the audit. This block will never have the “Complete” symbol until all other blocks have been completed. Within this block you will also find “Unmet Conditions” which are requirements that must be met in order to graduate (residency requirement, total credits needed, etc.). The top-right corner of this block displays the total credits required to graduate, total credits you have applied towards graduation, current GPA, and Academic Year (Catalog Year).
Core Requirements – In this block you will find all the core classes that are required for your degree. For example, if your degree requires a minimum GPA for a set of requirements within this block, it will be displayed at the top under “Unmet Conditions” until the GPA has been met. The top-right corner of this block will display your GPA for this block and your Academic Year (Catalog Year).

Major Requirements – This block will house all of the major requirements for your degree. If you have a concentration, this block will display the specific courses for that concentration. Displayed in the top-right corner will be your Academic Year (Catalog Year) and your GPA for all major required courses.
Electives – Within this block will be all the required electives for your degree. This section will display a “Still Needed:” message indicating how many credits are required to fulfill this block. As courses fall into this block, the “Still Needed:” message will adjust to represent remaining credits.

Fallthrough Courses – This block will display all completed courses that are not currently being used to fulfill a requirement within the audit. The content of this block will fluctuate as more and more courses are taken.

Insufficient – This block will display all the courses that do not meet the minimum required grade for the major.

Not Counted – Within this block will be all of the courses that are not counted towards your degree.

Note: Courses that appear in these 3 sections will not count towards your degree but may still count in your GPA.